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OCONEE COUNTY FIRST STEPS ANNUAL BOARD MEETING
THURSDAY, DECEMBER 12, 2019 at NOON
SC Department OF HEALTH AND HUMAN SERVICES (DSS)
223 A KENNETH STREET,
WALHALLA, SC, 29691

Board Meeting Minutes

Present: Darcy Arnall, Annette Burney, Katie Conlin, Kathe Davis, Barbara Dyar, Suzanne Evans, Alice Lee, Misty Lee, Summer Mast, Molly Tannery, Reg Tatum, Kendra Vincent, Tony Vincent, Janis Young - Daby Snipes and Angie Ray

Absent: Stephanie Gentry, Shanon Lusk,

Visitors: Vanessa Earle, Blair Hinson, Jenny Lyle, Judy Metcalf, Nivia Miranda, Lorilei Swanson, Monica Alles White

Welcome/Introductions/Sign-In

Kendra Vincent, Board Chair, welcomed visitors and board members at 1:21 PM. She requested that everyone sign in and pick up their packets. Kendra asked Kathe if we had a quorum and replied with yes. (12 board members and 9 visitors)

Approval of Agenda, Kendra Vincent, Board Chair

Kendra called for a motion to approve the agenda. The motion was moved by Annette Burney and 2nd by Tony Vincent and with no further discussion, passed unanimously.

Approval of October 17, 2019 Meeting Minutes

Kendra Vincent, Board Chair, asked if there were any additions, corrections or deletions to the October 2019 Board meeting minutes. Hearing none, she asked for a motion to approve the October 2019 Board meeting minutes as emailed. The motion was moved by Barbara Dyar and 2nd by Annette Burney and with no further discussion, passed unanimously.

EXECUTIVE DIRECTOR REPORT

Daby Snipes, Executive Director

SCFS Daby attended ED meeting Dec 5, and Early Childhood Learning Summit Dec 6

Attended Blackbaud training in Rock Hill on Dec 4

Core Functions – Warm A Child 16th Year – Over 900 Items donated(gloves,hats,blankets,socks)

CCT – Trainings are going well. Recent training Dec 10 – 34 attendees. Trainings continuing through FY 20.

CCS – Serving 9 children – Some Re-allocated funds were directed to CCS funds (2 more children)

**Triple P – Presently have 1 new family to enter sessions beginning in February.
HFA- Shaniqua has 8 families on her caseload and Ally has 4 families on her caseload.**

Kendra called for a motion to approve the treasury report. The motion was moved by Molly Tannery and 2nd by Kathe Davis and with no further discussion, passed unanimously. Daby Snipes gave her report. Daby snipes presented the Ethority report. The allocated funds were distributed as reported in the report.

There was discussion about needing to add Sexual Molestation and Child Abuse to our Liability Insurance. A motion was made to allow the Executive Committee to approve the additions to the Liability Insurance Policy. The motion was made by Suzanne Evans and 2nd by Annette Burney and with no further discussion, passed unanimously. Kendra called for a motion to approve the Executive Director's Report. The motion was made by Misty Lee and 2nd by Reg Tatum and with no further discussion, passed unanimously.

OLD BUSINESS

Kendra Vincent, Board Chair

- **Committee Reports:**

- **Nominating Committee**, Kendra Vincent and Kathe Davis

- Kendra Vincent presented the nominating committees proposed board members and officer election roster. The information was presented and reviewed. Kendra asked if there were any nominations from the floor. Hearing none, Kendra asked for a motion to approve the Slate of Officer. The motion was moved by Kathe Davis and 2nd by Annette Burney and with no further discussion, passed unanimously. Kendra asked for a motion to approve the board officers. A motion was made by Molly Tannery and 2nd by Janis Young and with no further discussion, passed unanimously. *see **2020 Slate of Board Members and Officers attachment**

- **Hospitality Committee-Kathe**

Kathe passed a sign- up sheet around for the meals for the 2020 Board Meetings. Barbara Dyar will bring the meal for January's Board Meeting.

NEW BUSINESS

Kendra Vincent, Board Chair

- **Schedule of 2020 meetings:** Board Members were given a copy of the 2020 Calendar for Board Meetings. Meeting are scheduled as followed: January,16; February,20; March,19; April,16; May,21; June,18; August,20; September,17; October,15; and December,10 2020. There will not be a meeting in July or November. Kendra asked for a motion to accept the schedule. The motion was made by Barbara Dyar, and 2nd by Alice Lee and with no further discussion, passed unanimously.

ADJOURN

With no further business, Kendra asked for a motion to adjourn. The motion was made by Kathe Davis and 2nd by Annette Burney and passed unanimously to adjourn the December 12, 2019 OCFS Annual Board meeting at 1:59 PM.