



AGENDA - AUGUST 22, 2024

VIA ZOOM

Welcome & Introductions

Vanessa Chair

Attendance:

Ashley Robertson

- In attendance today: Vanessa Earle, Kasey Swords, Breanne Alexander, Alice Lee, Lacey Moore, Daby Snipes, Ashley Robertson

Quorum Confirmation

Vanessa and Ashley

Approval of Agenda

Vanessa and Ashley

- Motion made to approve agenda by Alice and seconded by Breanne. All in favor.

Approval of June FY24 Meeting Minutes

Vanessa

- Motion made to approve meeting minutes by Breanne and seconded by Lacey. All in favor.

Executive Director and Finance Report

Daby Snipes

Vote to Accept Reports

Vanessa

- Motion made to approve reports by Breanne and seconded by Ashley. All in favor.

Old Business

Daby Snipes

- Completed PEBA required documentation. Was contacted on August 12, 2024 that we can participate in the PEBA Insurance and Retirement. Vote to complete the process and submit to PEBA.
 - Motion made to accept this process made by Breanne and seconded by Ashley. All in favor.

New Business

- [OCFS FY25 Meeting Dates Calendar](#)
- Countdown to Kindergarten Stipend - Executive Director Daby Snipes requests the Board of Trustees agree that she may receive The Stipend Support provided by ESSER FUNDS 357 of the amount of \$2,500. The amount will exceed the

regular Payroll amount and will be subject to regular deductions and tax. This amount is determined by The Countdown to Kindergarten Matrix.

- Motion made to accept the stipend support by Lacey and seconded by Breanne. All in favor.
- The Oconee County Board of Trustees votes to adopt the Local Partnership Executive Director Hiring, Compensation, and Performance Evaluation Policies of the South Carolina First Steps Board of Trustees. Their Packet contains 4 pieces: the policy; a process; a guidance document and a corresponding worksheet or form.
 - Motion made to accept by Breanne and seconded by Ashley. All in favor.
- Board Member resignation - Vanessa Earle
 - Board resignation from Tony Vincent
 - Motion to approve the resignation by Breanne and seconded by Lacey. All in favor.
- Personnel announcement and process - Vanessa Earle
 - Daby Snipes retiring and last day will be December 31, 2024.
 - Motion to accept Daby's resignation was made by Breanne and seconded by Ashley. All in favor.
 - Hiring committee needs to be formed.
 - Breanne, Vanessa, and Daby will be on the board.
 - Daby will not be able to participate in the final vote.
 - Motion accepted for the hiring subcommittee made by Lacey and seconded by Alice Lee. All in favor.

Other Information for the good of the group

- Sleep in Heavenly Peace - now serving all of Oconee County
 - End of July: 85 beds delivered to children in need!
 - Next build is September 14, 2024

Adjourn

Next meeting: Thursday September 19, 2024

**Meeting minutes taken by Ashley Robertson
August 22, 2024**

