



AGENDA – NOVEMBER 21, 2024 **MINUTES**

VIA ZOOM NOON

- Welcome & Introductions** Vanessa- Chair
- Attendance:** Vanessa, Bre, Ashley, Lacey, Sharon, Blair, Alice, Nivia Vanessa/ Daby
- Quorum Confirmation - 7 members present Quorum confirmed** Daby
- Approval of Agenda – motion Bre Second Lacey Unanimous YES** Vanessa
- Approval of SEPTEMBER FY25 & OCT 15 Meeting Minutes** Vanessa
- **Vote Motion-Bre Second-Lacey Unanimous Vote YES**
- Recommendation for Vice-Chair -BRE YODER** Vanessa
- **VOTE Motion-Lacey Second Sharon - Unanimous YES**
- Recommendation from Hiring Committee – ED Compensation** Vanessa
- Compensation Package**
- Salary: \$60,000
 - Paid Sick Leave – 10 days \$2,800
 - Direct Compensation - \$62,800
 - Indirect Compensation - \$9,000
 - PEBA Insurance: Medical \$3,000 Dental \$400 Vision \$200
 - PEBA Retirement: \$5,400
 - TOTAL Package: \$71,800**
 - Salary Study from South Carolina First Steps - Oconee Range \$60,000 - \$72,542
 - *Pending approval from South Carolina First Steps Board of Trustees**
- New funds added from SCFS for OCFS Local Partnership - \$22,168**
- **VOTE - Use \$22,168 for Salary for New Executive Director Position**
Motion – Lacey Moore Second – Bre Yoder - Unanimous Vote YES
 - **VOTE - Motion -Bre Yoder Second – Lacey Moore - Unanimous Vote YES**
- Recommendation to Hire Kaylee Osbon as Executive Director of Oconee County First Steps to begin January 2, 2025. * pending approval from South Carolina First Steps Board of Trustees**
- **VOTE Motion Bre Alexander Second Sharon Jenkins – Unanimous Vote YES**

Kaylee Osbon - Joining meeting

Executive Director and Finance Report

Daby Snipes

Vote to Accept Reports Motion Nivia Second Alice

Vanessa

Old Business – Membership – Library hasn't hired their new representative-Blair director present

New Business - Annual Meeting TBD required by June 30, 2025

Christmas Project – Present for Scholarship Families

Carry forward Funds FY24 - \$21,018

- **VOTE for Executive Committee to meet to approve Carry forward funds then to present to Full Board at 1st regular meeting in January 2025.**
- **VOTE – Motion Alice Lee Second Nivia Miranda Unanimous Vote - YES**

ADJOURNMENT 12:50

Daby Snipes

November 21, 2024

A handwritten signature in cursive script that reads "Daby Snipes". The signature is written in dark ink on a light-colored background.